



Visit our website at [IndexSensors.com](http://IndexSensors.com) | [HR@IndexSensors.com](mailto:HR@IndexSensors.com)  
 300 Harris Avenue, Bellingham, WA 98225 | Fax: 360.629.0838

*Please answer all questions. If one does not apply insert N/A.* Date of Application \_\_\_\_\_

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MIDDLE INITIAL \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME/MESSAGE PHONE ( ) \_\_\_\_\_ WORK ( ) \_\_\_\_\_ E-MAIL \_\_\_\_\_

Position desired: \_\_\_\_\_ Date available to start: \_\_\_\_\_

Hours available: \_\_\_\_\_ Would you prefer to work:  Full-time  Part-time  Temporary

Have you the legal right to work in the U.S.?  Yes  No (Hire is subject to verification that applicant meets legal age and U.S. work permit requirements.)

Can you, upon employment, provide genuine documents to support this claim?  Yes  No

What are your monthly starting salary expectations? \$ \_\_\_\_\_

Have you or your spouse ever previously applied to or been employed by this company?  Yes  No If yes, when \_\_\_\_\_

How did you learn about this opening? \_\_\_\_\_

EDUCATION			Graduate?		Subjects Studied or Degrees Received
	Name and Location of School	(Circle Last Year Completed)	Yes	No	
High School		9 10 11 12			
College		1 2 3 4			
College		1 2 3 4			
Graduate School		1 2 3 4			
Trade School					

Were you known by any other name at any job or school listed on this application?  Yes  No

If yes, what name? \_\_\_\_\_

Have you ever served in any branch of the U.S. Military services?  Yes  No  If yes, Branch \_\_\_\_\_

Briefly describe your duties and training (if checked yes, otherwise leave blank): \_\_\_\_\_

Typing \_\_\_\_\_ WPM      Personal computer and software used: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Indicate any other applicable skills: \_\_\_\_\_  
 \_\_\_\_\_

## EMPLOYMENT RECORD

Please provide your employment history starting with your most recent employer (including military service). **Please complete all information-even if also submitting a resume.** If currently employed, may we contact your employer?  Yes  No

<b>Employer</b>	Type of business	Telephone (    )
Address	City	State
		Zip Code
Job Title	Name of Supervisor	Telephone (    )
Dates Employed:	From: Mo___/Yr___	To: Mo___/Yr___
Typical Duties and Accomplishments	_____	
Reason for leaving	May we contact?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Explain any period between jobs: \_\_\_\_\_

<b>Employer</b>	Type of business	Telephone (    )
Address	City	State
		Zip Code
Job Title	Name of Supervisor	Telephone (    )
Dates Employed:	From: Mo___/Yr___	To: Mo___/Yr___
Typical Duties and Accomplishments	_____	
Reason for leaving	May we contact?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Explain any period between jobs: \_\_\_\_\_

<b>Employer</b>	Type of business	Telephone (    )
Address	City	State
		Zip Code
Job Title	Name of Supervisor	Telephone (    )
Dates Employed:	From: Mo___/Yr___	To: Mo___/Yr___
Typical Duties and Accomplishments	_____	
Reason for leaving	May we contact?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Explain any period between jobs: \_\_\_\_\_

<b>Employer</b>	Type of business	Telephone (    )
Address	City	State
		Zip Code
Job Title	Name of Supervisor	Telephone (    )
Dates Employed:	From: Mo___/Yr___	To: Mo___/Yr___
Typical Duties and Accomplishments	_____	
Reason for leaving	May we contact?	<input type="checkbox"/> Yes <input type="checkbox"/> No

## PERSONAL OR PROFESSIONAL REFERENCES

Please provide 2 - 4 professional references (2 max personal references), other than family members. List their name, title, phone number and relationship to you.

Reference: Name \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship or how known: \_\_\_\_\_

Reference: Name \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship or how known: \_\_\_\_\_

Reference: Name \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship or how known: \_\_\_\_\_

Reference: Name \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship or how known: \_\_\_\_\_

Have you ever been discharged from any employment?  Yes  No If yes, please note employer(s) and explain: \_\_\_\_\_

\_\_\_\_\_

Consistent attendance and punctuality are essential requirements of every job with this company. Is there anything that would interfere with your regular attendance and punctuality if you were offered a job with the company?  Yes  No

If yes, please explain: \_\_\_\_\_

**(Optional)** List any of the following, which you feel would help us to know you better: Accomplishments, professional organizations, awards or memberships, recognition received. These could be school-related or employment-related. (Please do not list organizations that would disclose race, religion, national origin, union status, gender, sexual orientation, military discharge information, etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## NOTIFICATION AND AGREEMENT

### PLEASE READ BEFORE SIGNING

**I certify that all answers given by me are true, accurate and complete. I understand that the falsification, misrepresentation or omission of facts on this application (or any other accompanying or required documents) will be cause for denial of employment or immediate termination of employment, regardless of when or how discovered.**

Questions regarding this statement should be directed to any employment interviewer before signing. The application will be given every consideration, but its receipt does not imply that the applicant will be employed.

It is the policy of Index Sensors and Controls to afford equal opportunity to all employees and applicants for employment without regard to age, race, religion, color, sex, national origin, marital status, sexual orientation, HIV/AIDS status, expunged juvenile records, pregnancy, veteran status, disability, and any other characteristics protected by federal, state or local law.

In the event that the Company is unable to verify any reference stated on this application, it is the applicant's responsibility to furnish the necessary documentation.

If hired, applicant agrees to abide by all of the Company rules, regulations, policies and procedures. If hired, applicant understands that they may terminate employment at any time without notice or cause, and that the Company may terminate or modify the employment relationship at any time without prior notice or cause. Applicant understands that employment is for no definite period of time, and if terminated, the Company is liable only for wages and benefits earned as of the date of termination. Applicant further understands that no statement by any representative or agent of the Company, at any time, can constitute a contract of employment. Applicant understands that the Company and all Plan Administrators shall have the maximum discretion permitted by law to administer, interpret, modify, discontinue, enhance or otherwise change all policies, procedures, benefits or other terms or conditions of employment.

### Notice to Applicants Regarding Investigative/Consumer Reports

A consumer report and/or an investigative consumer report including information concerning your character, employment history, alleged workplace misconduct, general reputation, personal characteristics, police record, education, qualifications, motor vehicle record, mode of living, and/or credit and indebtedness may be obtained by a third party in connection with your application for and continued employment with Index. If we seek to obtain a report that might be characterized as an investigative consumer report, you will be provided with the name, address and phone number of the reporting agency and information regarding the nature and scope of the investigative consumer report within five days of a timely written request to us.

Before any adverse action is taken based on whole or in part on the information contained in the report, you will be provided a copy of the report, the name, address and telephone number of the reporting agency, a summary of your potential rights under the Fair Credit Reporting Act, as well as additional information on your rights under the law.

I acknowledge that I am an applicant and I have read and understand the above statements and hereby grant permission to confirm the information supplied on this application by me.

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Signature of Applicant

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Date